Andrews & Co.
Chartered Professional Accountants • Professional Corporation

+ 613.837.8282
info@andrews.ca

540 Lacolle Way
Ottawa, ON K4A 0N9

TRUST CHECKLIST

- Trust agreement
- List of beneficiaries with Social Insurance Numbers, addresses, etc.
- Mailing addresses
- Income allocation instructions
- T-slips
- Trust returns for last 3 years
- Trust Notice of Assessment for last 3 years
- Investment statements – bank and/or broker
- RRSP and RRIF statements
- Bank statements
- Documentation on any properties in the trust and any activity on those properties
- Documentation on assets or businesses in foreign countries
- CPP death benefit information